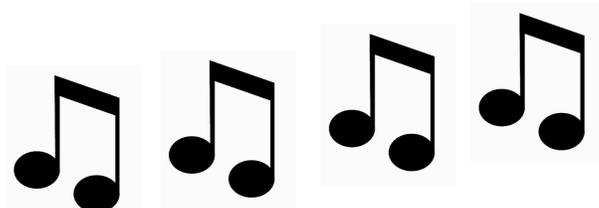




Treble Strings

Music Lessons



(816) 945-2114

lessons@treblestrings.com

Instructor Information

About Treble Strings

Our vision is to create a place where anyone who wants to learn is free to do so. Beginning with private music lessons, we hope to also provide a creative approach to education in other disciplines. We are in the process of expanding our programs and contracting teachers who can provide more instruments and more options for learning. There are some instruments that are too large for some of our younger students or impractical because of cost or location, and there are some disabilities that require special adaptations that might be easier on some instruments than on others, but apart from those considerations, we do not believe there should be any limitations on which instrument a given student is allowed to study. We don't test anyone before agreeing to teach them. We don't have any age limits. We don't care whether you want to perform at Carnegie Hall, join your church's worship team, or make a joyful noise in your living room. We simply want to provide an education for those who have a desire to learn.

Treble Strings moved to Smithville - a small town in Clay County, MO just north of Kansas City - in 2014. At the time, Treble Strings founder Courtney Morgan was the only teacher, and she had previously been teaching violin lessons in students' homes and a classroom at her church. Over half of her students were driving to her from Clay County - or she was driving to them - often because they had no opportunities for violin lessons closer to home. It made more sense to move the studio closer to the students. As part of that decision to relocate to Smithville, Courtney learned a lot about why those clients had come to her for lessons in the first place. There are small towns all over the world that are close enough to the city for a commute to work and maybe a weekly trip to the grocery store, but not so close that you want to drive back to the city after work and school to take the kids to music lessons when they also have after school activities and need to eat dinner and do their homework before bedtime. Many of these towns have guitar and piano teachers and a high school marching band, but the only lesson options for those who want to study other instruments are to spend more time on the road or to settle for an instrument they don't want to play. Courtney was able to offer a more flexible schedule and was willing to drive to students' homes, options that were not available at area schools and music stores. She couldn't build a local studio for all of those towns, but what she could do was contract home instructors and provide online lessons for those whose circumstances made it impractical to take lessons in a traditional studio setting.

Benefits of Teaching for Treble Strings

Treble Strings instructors work independently, operating their own businesses with the support of a larger organization. They are free to provide music lessons without interference or oversight, provided they do so legally and within the parameters of their agreement with Treble Strings. Instructors set their own schedules, and they decide what styles of music to teach and what curriculum to use. Independent instructors receive:

- ❖ Four annual recitals
- ❖ Marketing
- ❖ Incentives for referring students to Treble Strings
- ❖ Automated billing and schedule reminders for clients
- ❖ Networking with other musicians
- ❖ Moderator access to Treble Strings Facebook page and groups
- ❖ Option to participate in Treble Strings recitals, depending on location
- ❖ Option to Contribute to the Treble Strings Blog and YouTube Channel
- ❖ Option to use Treble Strings studio space (subject to location and availability)

Payments for Independent Instructors

Lesson Location	Duration	Frequency	Monthly Tuition	Instructor Pay
Studio or Video Chat	15 Minutes	Weekly	\$45.00	\$40.50
Studio or Video Chat	30 Minutes	Biweekly	\$45.00	\$40.50
Home	30 Minutes	Biweekly	\$56.00	\$51.50
Home	15 Minutes	Weekly	\$67.00	\$62.50
Studio or Video Chat	30 Minutes	Weekly	\$85.00	\$76.50
Studio or Video Chat	60 Minutes	Biweekly	\$90.00	\$81.00
Home	60 Minutes	Biweekly	\$101.00	\$92.00
Home	30 Minutes	Weekly	\$107.00	\$98.50
Studio or Video Chat	45 Minutes	Weekly	\$130.00	\$117.00
Studio or Video Chat	90 Minutes	Biweekly	\$135.00	\$121.50
Home	90 Minutes	Biweekly	\$146.00	\$132.50
Home	45 Minutes	Weekly	\$152.00	\$143.50
Studio or Video Chat	60 Minutes	Weekly	\$170.00	\$153.00
Studio or Video Chat	120 Minutes	Biweekly	\$180.00	\$162.00
Home	120 Minutes	Biweekly	\$191.00	\$173.00
Home	60 Minutes	Weekly	\$192.00	\$175.00
Studio or Video Chat	90 Minutes	Weekly	\$255.00	\$229.50
Home	90 Minutes	Weekly	\$277.00	\$251.50
Studio or Video Chat	120 Minutes	Weekly	\$340.00	\$306.00
Home	120 Minutes	Weekly	\$362.00	\$328.00

Instructors will be paid \$18 for each video exchange lesson and 90% for single studio or video chat sessions scheduled with students taking flipped lessons. Lesson types and tuition are further explained in the attached Lesson Information.

Recital Guidelines

Treble Strings recitals are scheduled four times a year, as follows:

- ❖ Second Saturday of March: Spring Recital
- ❖ June 21 and the Saturday before or after: Make Music Day
- ❖ Second Saturday of September: Fall Masquerade
- ❖ Third Saturday of December: Christmas Recital

Every Treble Strings student and instructor is welcome to participate in recitals. Instructors should help students select solo or small ensemble pieces in plenty of time to prepare for recital dates. Instructors will be provided with a link to the recital entry form on the Treble Strings website. The form must be completed for each student who will be participating in the recital. The deadline for recital entries is four weeks before the recital, but early submission is highly recommended. In order to prevent the same piece from being performed multiple times at the same event, and also to ensure the content of the event is appropriate for the audience and venue, there is an approval process. The earlier an entry is submitted, the more time instructors and students have to make alternate selections if their first entry is not approved.

Participants who require an accompanist must submit sheet music in a printer-friendly format for the accompanist at least three weeks before the recital. Participants should also make arrangements with the accompanist if they need to rehearse prior to the recital. Accompanists are paid \$10 for the recital and \$10 for each rehearsal. Each participant will be charged accordingly. Payment for the accompanist is due one week before the recital. Students are not required to use an accompanist and are advised to choose pieces that do not require accompaniment if they are unable or unwilling to pay for this service.

Spring Recital

The spring recital is a formal event. Participants should wear dress clothes. Female students and instructors may wear skirts or dresses but are not required to do so. However, legs must be fully covered, regardless of a participant's gender, so those who wear skirts or dresses should also wear tights or panty hose. Shoes must have closed toes. Hats and any other items other than hair accessories that are worn on the head are discouraged and if worn need to remain in place when the student bends at the waist to take a bow. Each participant is advised to test their attire in advance to make sure it does not interfere with playing their instrument.

Make Music Day

Treble Strings students are encouraged to participate in Make Music Day if available in their local community. Make Music Day is an international festival held each year on June 21. It is a celebration of music with an educational focus, and musicians of all ages and skill levels are encouraged to participate. In communities with a Treble Strings Studio, we will hold a recital on Make Music Day or on the Saturday before or after, depending on what we consider to be appropriate for each community. Unlike our other recitals, this will be open to the public. Participants are encouraged to form ensembles with friends and family members who are not Treble Strings students or instructors.

Fall Masquerade

Our Fall Masquerade is recommended as a first recital, especially for younger students. However, students are welcome to choose a different event as their first performance experience. The Fall Masquerade allows students to wear costumes, which puts some of them at ease because they can hide behind the character they are pretending to be and so feel more confident about performing. Guests are also encouraged to wear costumes. We hold this event in an informal setting with guests seated at tables, and there is no stage. Rather than having a reception after the recital, guests eat and socialize while students and instructors provide the entertainment. All costumes should be appropriate for a family event. The point is to create a fun, low-stress environment for children. Full-face masks, fake blood, and certain types of characters (witches, zombies, vampires, demons, etc.) commonly associated with Halloween do not accomplish that, which is one of the reasons we hold this event in early September instead of late October. Instead, we recommend dressing as characters that make children feel brave, such as heroes from their favorite books and movies.

Christmas Recital

Just like our Spring Recital, the Christmas Recital is a formal event and has the same dress code, but holiday colors are encouraged. Participants are not required to play Christmas music. Christmas carols are limited, so we do strongly encourage participants to submit their entries early. Participants may wear holiday hats and hair accessories as long as they are secured so that they remain in place when taking a bow.

Recital Opening Statement

The following statement is to be read or recited at the beginning of every Treble Strings recital:

Hello, everyone, and welcome to [our Spring Recital/Make Music Day/our Fall Masquerade/our Christmas Recital]! In a moment, we will open our recital in prayer, but first I would like to ask everyone to turn off or silence any electronic devices except cameras or anything you might be using as a camera. Please do not record students or post pictures or video on social media without their permission. Also, out of respect for our students and also for those who are recording, please do not talk or make other noises during a performance. If you need to leave or remove a small child, please do so as quietly as possible, and if you return, do so during transitions to avoid distracting someone who is performing. Sometimes, music has pauses or multiple movements. When it is time for applause, musicians take a bow. Otherwise, any silence you hear is part of the music, so please do not disturb it by clapping. If you do not wish to participate in our opening prayer, please abstain silently and respectfully. Now, let us pray:

Father, thank you for bringing us here today to witness what these students have been learning. As they share with us the music they have prepared, I pray that they will remember that this is not about the quality of their performance. Instead, it is about the journey that brought them here and the hard work they have done and will continue to do in order to accomplish their goals. Please give them confidence and peace, knowing that there is no such thing as failure at this recital, for they are already victorious because they have made it to this point. Help them to persevere, to continue playing regardless of any imperfections. Thank you for music and for the joy it brings, and thank you for this opportunity to share music with each other as we celebrate the accomplishments of these students. May all that we do bring you glory. In Jesus' Name, Amen.

Independent Instructor Agreement

Whereas Treble Strings is a music instruction service that contracts independent music instructors; and

Whereas Treble Strings does not employ instructors to provide music lessons and instead refers students to independent music instructors; and

Whereas Treble Strings makes no guarantee that any number of students will be referred any independent music instructor; and

Whereas I am in the business, profession, or occupation of providing music lessons and wish to provide such services under this Agreement with Treble Strings.

Now, therefore, the parties wish to mutually enter into this Agreement and hereby agree to the following terms and conditions:

1. Application Requirements

1.1 I hereby apply to become an authorized Treble Strings Instructor.

1.2 I have met all requirements to be a Treble Strings Instructor:

1.2.1 I am at least 18 years old.

1.2.2 I am a citizen or legal resident of the United States of America.

1.2.3 I am legally permitted to work with children and have not committed or been convicted of any crimes against children or any crimes of a sexual nature.

1.2.4 I have not been found guilty in a court of law for any felony nor any crimes involving theft, fraud, or reckless behavior.

1.2.5 None of my previous employers have terminated my employment under suspicion of theft, fraud, or reckless behavior.

1.2.6 I took private music lessons as a child in my primary instrument.

1.2.7 I have completed at least ten years of formal instruction in instrumental music.

1.2.8 I either have a degree in music or significant education and performance experience with my primary instrument.

1.3 I understand that to become a Treble Strings instructor, I must read and agree to abide by this Agreement and complete my instructor profile.

1.4 I agree to complete and submit IRS Form W-9 to Treble Strings. I understand that I will not be allowed to teach for Treble Strings until this form is on file.

1.5 I agree to check the email address I have provided to Treble Strings on a daily basis and to respond to messages from Treble Strings as well as current and prospective clients within one business day.

1.5.1 Business days are defined as Monday-Friday between the hours of 8 AM and 6 PM, excluding U.S. federal holidays, March 17 (i.e. St. Patrick's Day), June 21 (i.e. Make Music Day), Holy Week (i.e. Palm Sunday through Easter), December 24 through January 1, the Friday before a Treble Strings recital, and any local event or disaster that slows or prevents transportation or communication.

1.5.2 Furthermore, I am not required to respond until one business day after I have resumed my teaching schedule if I have taken a break for any reason, including but not limited to: an illness, a wedding, a funeral, a vacation, or a birth or adoption of a child.

2. Independent Contractor Status

2.1 As a Treble Strings instructor, I will be an independent contractor and not an employee, agent, or legal representative of Treble Strings.

2.2 I will be responsible for my own business and financial success and understand that Treble Strings does not guarantee any potential earnings.

2.3 I further understand that I am to comply with all local, state, and federal laws pertaining to the conduct of my business and to the merchandising of the products to be offered for sale.

2.4 I accept sole responsibility for all relevant taxes due on income I earn as a Treble Strings instructor. I further accept total responsibility for all sales taxes and monies due to local, state, and other governmental agencies.

2.5 I agree to allow Treble Strings to charge each of my students on my behalf according to the tuition rates and policies detailed in each of their Lesson Agreements and to take a 10% cut from tuition payments. I will receive a Form 1099-MISC each year for tax purposes.

2.6 I understand that I am not authorized to accept payments from clients and must instead direct them to pay Treble Strings, either online or by mail according to the instructions on the invoice.

2.7 I understand that tuition is always due one week in advance of the month for which payment is to be made in order to allow Treble Strings to pay me in advance for all lessons I am scheduled to teach. If a student does not pay tuition before the due date, lessons for that student will be canceled until tuition is paid. I am under no obligation to teach a student whose tuition has not been paid, and Treble Strings makes no guarantee that I will be paid if I choose to do so.

2.8 I understand that I may choose to provide free introductory lessons, a discount for instrument rental, or free or half-price tuition to any registered Treble Strings

student on the basis of financial need or because they are my relative or personal friend. However, Treble Strings officially does not provide tuition discounts and will not advertise discounts on my behalf. If I wish to provide these discounts, I will need to discuss them with prospective students individually and inform Treble Strings of my decision.

3. Policies

3.1 I agree to abide by all Treble Strings policies set forth in the Instructor Information and any other company-authorized communications. I understand that I am responsible for abiding by any new policies and procedures set forth after the signing of this Agreement. I understand that any exceptions to Treble Strings policies do not void this Agreement, nor are said exceptions a guarantee that similar exceptions will be made in the future. I understand that updated policies and procedures are maintained on the Treble Strings website and that Treble Strings will make announcements when changes have been made.

3.2 I agree to conduct my business in an honest, ethical, and responsible manner so as to reflect the highest degree of credibility for Treble Strings and myself. I will create a professional environment that is free from discrimination of any kind. I will follow through on all promises to my clients.

3.2.1 I accept responsibility for ensuring the quality of lessons taught by me and in association with my studio, and I agree that all decisions made regarding my studio while I am using the Treble Strings name will be in keeping with Treble Strings values.

3.2.2 I will comply with federal, state, and local taxes and regulations with respect to my business and personal finances. Furthermore, I will be responsible for paying all my expenses incurred in conducting my business.

3.2.3 I will interact with other Treble Strings Instructors with a spirit of cooperation.

3.2.4 I will advise Treble Strings of my knowledge of any questionable or unethical activities that would violate this Agreement.

3.4 I will accurately present the benefits of music lessons to my clients and students. I will not deliberately make claims contrary to the Treble Strings authorized literature, including the Lesson Information, the Treble Strings website, and all other Treble Strings publications. I also understand that all Treble Strings materials are copyrighted and using any of them without written permission is a violation of those copyrights and this Agreement.

3.5 I agree to terminate this Agreement with Treble Strings before entering into an agreement with any competitor of Treble Strings. Competitors of Treble Strings include any music store or musical instrument business; any studio or school of music that provides individual music lessons; and any paid music lesson referral service.

- 3.5.1** I understand that if I were to open an online or brick-and-mortar music store or to otherwise become a dealer of products commonly sold at music stores, I must first terminate my agreement with Treble Strings in order to avoid conflict between my business and Treble Strings.
- 3.5.2** I understand that if I choose a curriculum or program that requires a license from another company in order to use their name, such a license may be in conflict with this Agreement, and this Agreement may be terminated as a result.
- 3.5.3** I understand that if I agree to teach a student who is not registered with Treble Strings or if I continue teaching a student who was referred to me by Treble Strings after that student's agreement with Treble Strings has been terminated, that student may not participate in Treble Strings recitals or any programs associated with the Treble Strings name.
- 3.5.4** If I remove students from any Treble Strings program but continue teaching them without first terminating this Agreement, I agree to pay a \$5,000 penalty for each student I remove from Treble Strings.
- 3.6** I agree not to teach secondary and tertiary instruments that are unrelated to my primary instrument unless my skill level and training on my secondary instruments is nearly equal to that of my primary instrument.
- 3.7** I agree not to teach more instruments than I can reasonably practice on a regular basis. In most cases, Treble Strings limits instructors to four instruments.
- 3.7.1** Pairs of closely related instruments, or instruments that are played using very similar techniques or using the same tuning, will be counted as one instrument. Examples of such pairs include violin and viola; violin and mandolin; bass guitar and double bass; or guitar and bass guitar. Instructors may only count one pair of closely related instruments toward a total of four instruments.
- 3.7.2** Suzuki teachers may teach more than four instruments if they limit their teaching of additional instruments to the books for which they have completed Suzuki teacher training. Treble Strings has specific requirements that all lessons advertised as Suzuki must meet, in order to protect the reputation of our Suzuki program and our company as a whole.
- 3.7.2.1** Treble Strings instructors may only identify their method as Suzuki if they are currently a Suzuki Association of the Americas (SAA) member and are listed in the directory on the SAA website.
- 3.7.2.2** Instructors who teach Suzuki Method lessons under the Treble Strings name must have completed teacher training for each of the instruments and books for which they offer Suzuki.
- 3.7.2.3** Students who advance beyond a Suzuki teacher's training will need to be transferred to another instructor in order to continue with the Suzuki method.
- 3.7.2.4** Children who are nine years old or older when they begin their study of the instrument are not eligible to enter our Suzuki program.

3.7.2.5 Treble Strings already provides a parent orientation and encourages parents of young children to take lessons in the instruments their children are studying. Individual Suzuki teachers may decide whether to require parents to take lessons.

4. Partners, Employees, and Contractors

4.1 I understand that as an independent contractor of Treble Strings, I have the right to employ or contract others to work for my business. Any partner, employee, or contractor of my studio whose duties do not include teaching music lessons does not need to be approved by a Treble Strings Representative.

4.2 I understand that if I have an employee, tenant, contractor, spouse or other relative, friend, or business partner who wishes to teach lessons for Treble Strings, they must independently register with Treble Strings as an instructor. I am not authorized to grant permission to anyone to use the Treble Strings name in order to teach music lessons.

4.3 I may hire or contract instructors who have completed a Third-Party Instructor Agreement with Treble Strings. Third-Party Instructors will have their own profiles on the Treble Strings website, but Treble Strings will pay me for the services they provide. I will then be responsible for paying my own employees and contractors and for complying with all relevant local, state, and federal laws. I will promptly inform Treble Strings if a Third-Party Instructor is no longer using space at my studio.

4.4 I understand that I may rent commercial studio space to instructors who have completed a separate Independent Instructor Agreement with Treble Strings. Independent Instructors will be paid directly by Treble Strings. I will be responsible for complying with all relevant local, state, and federal laws.

5. Recitals

5.1 As a Treble Strings instructor, my students, our guests, and I are invited to attend and participate in all Treble Strings recitals.

5.2 I am not authorized to contract others, including accompanists and event assistants, to work at a Treble Strings recital.

5.3 I am not authorized to charge clients for recitals, either for student participation or for tickets to attend the recital.

5.4 I am not required to attend a recital in which my students are participating. If I choose to attend, I do so as a guest, and I will not be compensated. I may assist my students in tuning and warm-up, and I may perform in the recital as a soloist or as part of an ensemble with one or more of my students.

5.5 I agree to notify a Treble Strings representative of my intent to have my students participate in the recital four weeks in advance.

5.5.1 I will provide Treble Strings with the names of participating students and the pieces they intend to play no less than four weeks before the recital. I understand that Treble Strings may prohibit certain pieces that conflict with the values of Treble Strings, as explained in the Recital Guidelines. If a piece is not approved, a different piece will need to be chosen for the student or students affected within one week.

5.5.2 I will supply sheet music for the accompanist no less than three weeks before the recital.

6. Agreement Renewal and Termination

6.1 I understand that this Agreement will remain in effect until December 31 of the year it is signed and shall automatically be renewed at each anniversary date for a period of 12 months unless one of the following occurs:

6.1.1 I choose to not to renew the Agreement and inform Treble Strings at least 40 days before the renewal date.

6.1.2 Treble Strings chooses not to renew the Agreement and informs me at least 40 days before the renewal date.

6.1.3 I violate the terms of this Agreement, and Treble Strings terminates this agreement as a result.

6.1.4 I choose to terminate this agreement before it expires.

6.2 In the event that this Agreement is terminated or not renewed, for any reason other than my violation of this Agreement, I will:

6.2.1 Allow Treble Strings to notify my students before I inform them of my intentions.

6.2.1.1 Once my students have been notified that I will no longer be teaching with Treble Strings, I will be free to inform them of my intentions as I see fit.

6.2.1.2 I understand that if I terminate this Agreement but continue teaching lessons apart from Treble Strings, my students are free to choose whether they continue taking lessons with me or remain with Treble Strings to be referred to another instructor.

6.2.2 Either continue teaching until all of my students have received the lessons for which they have paid or reimburse Treble Strings within 30 days of the termination of this Agreement for the cost of refunding tuition to my students.

6.2.3 Inform Treble Strings if any of my students will be continuing lessons with me after my contract with Treble Strings ends.

6.3 In the event that this Agreement is terminated by Treble Strings because I have violated this Agreement or in the event that I do not properly terminate this Agreement, Treble Strings will retain all of my students.

6.4 Treble Strings reserves the right to inform clients and other instructors when this Agreement is terminated but will do so only on a need-to-know basis when such knowledge is in the best interest of the student.

7. Indemnification

7.1 I understand and agree that Treble Strings will not defend and hold me harmless from a claim of damage or injury as a result of the lessons I or anyone in my studio teaches.

7.2 I understand and agree that Treble Strings is not liable for the condition of my studio or for any damage or injury that may occur there.

8. Execution of this Document

This Agreement may be signed and transmitted electronically, and I acknowledge that doing so is as effective as signing a hard copy of this Agreement. I have read and agree to abide by the terms and conditions of the Independent Instructor Agreement.

Use of Studio Space Agreement

If you will be using Treble Strings studio space, you must complete this form in addition to the Independent Instructor Agreement.

1. Terms of Use

1.1 I agree that the space Treble Strings has designated for my use may be shared with other instructors. I will clean up any messes, return everything to its assigned place, and remove my personal belongs, trash, and anything left behind by my students and clients or their guests after each use of the space. I will turn off the lights and unplug any space heaters or fans before leaving the studio.

1.2 I understand that anything in my designated space belongs to Treble Strings. I may use chairs, music stands, instruments, and other items in the designated space. However, I may not use anything outside the designated space without permission, nor may I remove anything that belongs to Treble Strings from the designated space.

1.3 I agree to pay for the repair or replacement of any Treble Strings property that is damaged by me or by my students, clients, their guests, or anyone I have allowed into the studio. If the building is damaged, I will pay for the repair.

1.4 I will consume food only in the waiting room and will take no food or drink other than water into my designated studio space. I will dispose of my own trash and clean up my messes in the studio. I will not consume food and drink items that do not belong to me. I understand that if I leave any food or drink items behind when I leave the studio, it may be discarded.

1.5 I agree not to use the studio space outside the time I have reserved. I must have permission from Treble Strings in order to use the space outside of my regular lesson schedule, even if I believe no one else is scheduled to use the space at that time.

1.6 I agree not to copy the key I have been given to access the studio or allow anyone to borrow it for any reason.

1.7 I will be responsible for any messes made or damage done in the bathroom or waiting room by myself, my students and clients, their guests, and anyone I allow into the studio. I agree to turn off the lights, put down the toilet seat and confirm the toilet is not clogged, and close the bathroom door before leaving the studio.

1.8 I agree not to allow anyone other than my own students and their guests into the studio unless they have a key. I will lock the outside doors before leaving the studio.

2. Agreement Term

I understand that this Agreement will remain in effect until December 31 of the year it is signed and shall automatically be renewed at each anniversary date for a period of 12 months unless my Independent Instructor Agreement is terminated.

3. Execution of this Document

This Agreement may be signed and transmitted electronically, and I acknowledge that doing so is as effective as signing a hard copy of this Agreement. I have read and agree to abide by the terms and conditions of the Use of Studio Space Agreement.

Third-Party Instructor Agreement

Whereas Treble Strings is a music instruction service that contracts independent music instructors; and

Whereas Treble Strings does not employ instructors to provide music lessons and instead refers students to independent music instructors; and

Whereas Treble Strings makes no guarantee that any number of students will be referred any independent music instructor; and

Whereas I have been employed or contracted to provide music lessons for an organization that provides such services for Treble Strings according to the terms of the Independent Instructor Agreement; and

Whereas I wish to provide music lessons according to this Agreement.

Now, therefore, the parties wish to mutually enter into this Agreement and hereby agree to the following terms and conditions:

1. Application Requirements

1.1 I hereby apply to become an authorized Treble Strings Instructor.

1.2 I have met all requirements to be a Treble Strings Instructor:

1.2.1 I am at least 18 years old.

1.2.2 I am a citizen or legal resident of the United States of America.

1.2.3 I am legally permitted to work with children and have not committed or been convicted of any crimes against children or any crimes of a sexual nature.

1.2.4 I have not been found guilty in a court of law for any felony nor any crimes involving theft, fraud, or reckless behavior.

1.2.5 None of my previous employers have terminated my employment under suspicion of theft, fraud, or reckless behavior.

1.2.6 I took private music lessons as a child in my primary instrument.

1.2.7 I have completed at least ten years of formal instruction in instrumental music.

1.2.8 I either have a degree in music or significant education and performance experience with my primary instrument.

1.3 I understand that to become a Treble Strings instructor, I must read and agree to abide by this Agreement and complete my instructor profile.

1.4 I agree to check the email address I have provided to Treble Strings on a daily basis and to respond to messages from Treble Strings as well as current and prospective clients within one business day.

1.4.1 Business days are defined as Monday-Friday between the hours of 8 AM and 6 PM, excluding U.S. federal holidays, March 17 (i.e. St. Patrick's Day), June 21 (i.e. Make Music Day), Holy Week (i.e. Palm Sunday through Easter), December 24 through January 1, the Friday before a Treble Strings recital, and any local event or disaster that slows or prevents transportation or communication.

1.4.2 Furthermore, I am not required to respond until one business day after I have resumed my teaching schedule if I have taken a break for any reason, including but not limited to: an illness, a wedding, a funeral, a vacation, or a birth or adoption of a child.

2. Independent Instructor Status

2.1 As a Treble Strings instructor, I will not be an employee, agent, or legal representative of Treble Strings.

2.2 I understand that I am not authorized to accept payments from clients and must instead direct them to pay Treble Strings, either online or by mail according to the instructions on the invoice.

2.3 I understand that I am not authorized to subcontract other instructors to teach for Treble Strings under this Agreement. If I wish to open my own business operating under an agreement with Treble Strings, I must terminate this Agreement and replace it with the Independent Instructor Agreement.

3. Policies

3.1 I agree to abide by all Treble Strings policies set forth in the Instructor Information and any other company-authorized communications. I understand that I am responsible for abiding by any new policies and procedures set forth after the signing of this Agreement. I understand that any exceptions to Treble Strings policies do not void this Agreement, nor are said exceptions a guarantee that similar exceptions will be made in the future. I understand that updated policies and procedures are maintained on the Treble Strings website and that Treble Strings will make announcements when changes have been made.

3.2 I agree to conduct my business in an honest, ethical, and responsible manner so as to reflect the highest degree of credibility for Treble Strings and myself. I will

create a professional environment that is free from discrimination of any kind. I will follow through on all promises to my clients.

3.2.1 I accept responsibility for ensuring the quality of lessons taught by me, and I agree that all decisions made regarding my students while I am using the Treble Strings name will be in keeping with Treble Strings values.

3.2.2 I will interact with other Treble Strings Instructors with a spirit of cooperation.

3.2.3 I will advise Treble Strings of my knowledge of any questionable or unethical activities that would violate this Agreement.

3.4 I will accurately present the benefits of music lessons to my clients and students. I will not deliberately make claims contrary to the Treble Strings authorized literature, including the Lesson Information, the Treble Strings website, and all other Treble Strings publications. I also understand that all Treble Strings materials are copyrighted and using any of them without written permission is a violation of those copyrights and this Agreement.

3.5 I agree to terminate this Agreement with Treble Strings before entering into an agreement with any competitor of Treble Strings. Competitors of Treble Strings include any music store or musical instrument business; any studio or school of music that provides individual music lessons; and any music lesson referral service.

3.5.1 I understand that if I were to open an online or brick-and-mortar music store or to otherwise become a dealer of products commonly sold at music stores, I must first terminate my agreement with Treble Strings in order to avoid conflict between my business and Treble Strings.

3.5.2 I understand that if I choose a curriculum or program that requires a license from another company in order to use their name, such a license may be in conflict with this Agreement, and this Agreement may be terminated as a result.

3.5.3 I understand that if I agree to teach a student who is not registered with Treble Strings or if I continue teaching a student who was referred to me by Treble Strings after that student's agreement with Treble Strings has been terminated, that student may not participate in Treble Strings recitals or any programs associated with the Treble Strings name.

3.5.4 If I remove students from any Treble Strings program but continue teaching them without first terminating this Agreement, I agree to pay a \$5,000 penalty for each student I remove from Treble Strings.

3.6 I agree not to teach secondary and tertiary instruments that are unrelated to my primary instrument unless my skill level and training on my secondary instruments is nearly equal to that of my primary instrument.

3.7 I agree not to teach more instruments than I can reasonably practice on a regular basis. In most cases, Treble Strings limits instructors to four instruments.

3.7.1 Pairs of closely related instruments, or instruments that are played using very similar techniques or using the same tuning, will be counted as

one instrument. These include violin and viola; violin and mandolin; bass guitar and double bass; or guitar and bass guitar. Instructors may only count one pair of closely related instruments toward a total of four instruments.

3.7.2 Suzuki teachers may teach more than four instruments if they limit their teaching of additional instruments to the books for which they have completed Suzuki teacher training. Treble Strings has specific requirements that all lessons advertised as Suzuki must meet, in order to protect the reputation of our Suzuki program and our company as a whole.

3.7.2.1 Treble Strings instructors may only identify their method as Suzuki if they are currently a Suzuki Association of the Americas (SAA) member and are listed in the directory on the SAA website.

3.7.2.2 Instructors who teach Suzuki Method lessons under the Treble Strings name must have completed teacher training for each of the instruments and books for which they offer Suzuki.

3.7.2.3 Students who advance beyond a Suzuki teacher's training will need to be transferred to another instructor in order to continue with the Suzuki method.

3.7.2.4 Children who are nine years old or older when they begin their study of the instrument are not eligible to enter our Suzuki program.

3.7.2.5 Treble Strings already provides a parent orientation and encourages parents of young children to take lessons in the instruments their children are studying. Individual Suzuki teachers may decide whether to require parents to take lessons.

4. Recitals

4.1 As a Treble Strings instructor, my students, our guests, and I are invited to attend and participate in all Treble Strings recitals.

4.2 I am not authorized to contract others, including accompanists and event assistants, to work at a Treble Strings recital.

4.3 I am not authorized to charge clients for recitals, either for student participation or for tickets to attend the recital.

4.4 I am not required to attend a recital in which my students are participating. If I choose to attend, I do so as a guest, and I will not be compensated. I may assist my students in tuning and warm-up, and I may perform in the recital as a soloist or as part of an ensemble with one or more of my students.

4.5 I agree to notify a Treble Strings representative of my intent to have my students participate in the recital four weeks in advance.

4.5.1 I will provide Treble Strings with the names of participating students and the pieces they intend to play no less than four weeks before the recital. I understand that Treble Strings may prohibit certain pieces that conflict with the values of Treble Strings, as explained in the Recital Guidelines. If a piece

is not approved, a different piece will need to be chosen for the student or students affected within one week.

4.5.2 I will supply sheet music for the accompanist no less than three weeks before the recital.

5. Agreement Renewal and Termination

5.1 I understand that this Agreement will remain in effect until December 31 of the year it is signed and shall automatically be renewed at each anniversary date for a period of 12 months unless one of the following occurs:

5.1.1 I choose to not to renew the Agreement and inform Treble Strings at least 40 days before the renewal date.

5.1.2 Treble Strings chooses not to renew the Agreement and informs me at least 40 days before the renewal date.

5.1.3 I violate the terms of this Agreement, and Treble Strings terminates this agreement as a result.

5.1.4 I choose to terminate this agreement before it expires.

5.2 In the event that this Agreement is terminated or not renewed, for any reason other than my violation of this Agreement, I will:

5.2.1 Allow Treble Strings to notify my students before I inform them of my intentions.

5.2.1.1 Once my students have been notified that I will no longer be teaching with Treble Strings, I will be free to inform them of my intentions as I see fit.

5.2.1.2 I understand that if I terminate this Agreement but continue teaching lessons apart from Treble Strings, my students are free to choose whether they continue taking lessons with me or remain with Treble Strings to be referred to another instructor.

5.2.2 Either continue teaching until all of my students have received the lessons for which they have paid or reimburse Treble Strings within 30 days of the termination of this Agreement for the cost of refunding tuition to my students.

5.2.3 Inform Treble Strings if any of my students will be continuing lessons with me after my contract with Treble Strings ends.

5.3 In the event that this Agreement is terminated by Treble Strings because I have violated this Agreement or in the event that I do not properly terminate this Agreement, Treble Strings will retain all of my students.

5.4 Treble Strings reserves the right to inform clients and other instructors when this Agreement is terminated but will do so only on a need-to-know basis when such knowledge is in the best interest of the student.

6. Indemnification

6.1 I understand and agree that Treble Strings will not defend and hold me harmless from a claim of damage or injury as a result of the lessons I or anyone in my studio teaches.

6.2 I understand and agree that Treble Strings is not liable for the condition of my studio or for any damage or injury that may occur there.

7. Execution of this Document

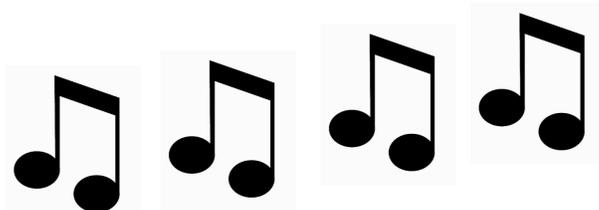
This Agreement may be signed and transmitted electronically, and I acknowledge that doing so is as effective as signing a hard copy of this Agreement. I have read and agree to abide by the terms and conditions of the Third-Party Instructor Agreement.

The attached document is what we give anyone who requests information about taking lessons at Treble Strings. It is included here for reference. Each instructor also writes an information letter in which they introduce themselves and make recommendations for getting an instrument and so forth. We encourage you to not only read the lesson information but to study it thoroughly so that you can better serve the clients we refer to you.



Treble Strings

Music Lessons



(816) 945-2114

lessons@treblestrings.com

Lesson Information

Hello!

Thank you for your interest in Treble Strings! We look forward to guiding you (or your child) on the upcoming musical journey.

Why do we call it a journey? Well, learning to make music is a different experience for everyone. Unlike school, in which everyone in a given program does the same assignments and takes the same exams and ideally finishes the program in a set amount of time, private music education isn't about the end goal. In fact, there really is not an end goal, at least not a permanent one. There is always more to learn and more music to play. Once you start learning, you don't stop for as long as you are committed to the instrument. For many musicians, that means a lifetime of growth and study. Therefore, it's not about where you are going but how you get there and what you do along the way. Most of us take a few detours along the way to discovering what we really want to do. Regardless of your ultimate decisions, we want your time with us, whether or not this is your first experience with music lessons, to help point you in the right direction.

In order to do that, we need something from you: time, patience, and commitment. You will not see instant results when you are learning to play an instrument. You may even walk away from your first lesson feeling like you have learned very little. You might be disappointed that you cannot play anything, yet. That will change in the weeks and months that follow. Also, it is quite common to love playing an instrument but hate practicing it. Please don't let practice discourage you. Just because you hate to practice doesn't mean you need to quit. Ending your practice by playing something you have already passed, without the pressure of learning new skills or preparing for a performance, can help remind you that you like playing even if you don't like practicing. Therefore, while you are free to quit at anytime, we encourage you to commit up front to a set amount of time, ideally 6-12 months. Now, if you feel no joy in what you accomplish with your instrument and in sharing music with others, and that doesn't pass as you continue to improve over the course of a few months, that's when it is time to change course, whether it is choosing a different style or a different instrument or a different activity entirely. However, our hope is that if you give music a chance for an extended period of time, it will give us time to help you fall in love with the instrument. We know that at some point, you will leave Treble Strings behind. We just hope that when you do, you will take a lifelong love of music with you, regardless of what the future holds.

Also, we encourage students to study music for all sorts of reasons. We are thrilled when our students decide to pursue careers in music, but we also love having students of all ages who are only interested in playing for their own personal fulfillment. We do not believe in putting pressure on young musicians to choose music as a career or as a path to college. Music is good for child development, and for older children it can provide a healthy form of expression that extends into

adulthood. It provides an opportunity to make friends, and it comes with all sorts of lessons that are applicable to life apart from music (if such a thing exists), including self-discipline, time management, patience, study skills, public speaking, fine and gross motor skills, math, science, history, and language. However, as much as it pains me to say it because I absolutely love seeing my students grow in other ways as a result of their music lessons, there are other ways to learn all of those things. There are other ways to submit impressive college applications, too. Therefore, we do not pressure our students to go a certain direction. We lead them where they want to go by nurturing a love of music and giving them the tools they need to pursue it.

Treble Strings offers music lessons in our studio, in your home, or online. Our central studio is located in Smithville, MO and can be contacted at the mailing address, phone number, or email address below:

203 W Main Street
Smithville, MO 64089
(816) 945-2114
lessons@treblestrings.com

Please let us know if you have any questions. When you are ready to schedule your first lesson, let us know so we can register you. Sorry for any inconvenience it might cause, but we are not likely to respond on holidays or Sundays.

Have a beautiful and blessed day!

Sincerely,
Courtney Morgan
Treble Strings

Lesson Tuition and Scheduling

We use Square appointments and invoices, which allows us to send you reminders by email and text message and also makes it easier for instructors to view their schedules. Therefore, you will receive weekly and monthly messages from Square in addition to any communication you receive from Treble Strings. Invoices are issued a week before they are due, and during that week, you will receive a daily reminder to pay your invoice. All of these are meant to be friendly reminders. You can use the emails from Square to pay for or cancel lessons. If you miss a lesson without canceling, you will probably receive a message from your instructor and from accounting. If you forget to pay your invoice before the due date, we're not going to harass you about paying it. However, because not paying on time means your instructor has not been paid, we will let your instructor know, and your instructor may choose to cancel lessons until your invoice has been paid. It's not personal, and we know that life happens, but it's also not fair for us to ask instructors to teach when we cannot guarantee they will be paid for doing so. Our policies regarding scheduling and paying for lessons are further explained below.

Tuition Rate Calculation

Thirty-minute lessons in our studio are \$20 each. Each day of a given week occurs approximately 17 times in each four-month period. In other words, out of every four months, there will be one month in which a given weekday occurs five times instead of four. If tuition were calculated according to the number of lessons scheduled each month, four months of tuition would consist of three \$80 payments and one \$100 payment. Therefore, we divide payment for every seventeen lessons equally over four months so that tuition payments will be the same every month. Three payments of \$80 plus one payment of \$100 is \$340 over four months. Four payments of \$85 would also equal \$340, which is why we charge \$85/month for weekly 30-minute lessons in our studio. We charge the same for video chat lessons. Home lessons include an additional fee of \$22/month to cover the instructor's travel expenses.

One-hour, 90-minute, and two-hour lessons are calculated by multiplying the tuition for thirty-minute lessons before adding the \$22/month fee for home lessons. Fifteen-minute lessons and 30-minute biweekly lessons are offered for the convenience of our students. However, they are more difficult for the instructor because of the limited time and the fact that the remaining fifteen minutes of each half-hour or the alternate 30-minute biweekly lesson slot usually cannot be filled. That is why these lessons are priced a little higher than half of the 30-minute rate. The same problem exists with a 45-minute lesson compared to a one-hour lesson, which is why we add the cost of a 15-minute lesson and the cost of a 30-minute lesson rather than multiplying the base rate by 1.5.

The single lesson rate is \$10/15-minutes plus \$5 for home lessons. We include the option to purchase single lessons for students taking flipped lessons and also for special circumstances, such as if a student wants to schedule an extra lesson before an audition or has a schedule conflict on the second week of every month, and also as a reference for what will be deducted from tuition if a lesson is canceled. Multiplying these rates by four will result in a lower amount. However, as explained above, we calculate tuition by dividing what you would expect to pay over four months (seventeen weeks) by four rather than multiplying the weekly rate by four, and as a result 4.25 is a more appropriate multiplier.

Video exchange lessons are \$20 each and must be paid before a new student video is submitted to the instructor.

Lesson Location	Duration	Frequency	Monthly Tuition
Studio or Video Chat	15 Minutes	Weekly	\$45
Studio or Video Chat	30 Minutes	Biweekly	\$45
Home	30 Minutes	Biweekly	\$56
Home	15 Minutes	Weekly	\$67
Studio or Video Chat	30 Minutes	Weekly	\$85
Studio or Video Chat	60 Minutes	Biweekly	\$90
Home	60 Minutes	Biweekly	\$101
Home	30 Minutes	Weekly	\$107
Studio or Video Chat	45 Minutes	Weekly	\$130
Studio or Video Chat	90 Minutes	Biweekly	\$135
Home	90 Minutes	Biweekly	\$146
Home	45 Minutes	Weekly	\$152
Studio or Video Chat	60 Minutes	Weekly	\$170
Studio or Video Chat	120 Minutes	Biweekly	\$180
Home	120 Minutes	Biweekly	\$191
Home	60 Minutes	Weekly	\$192
Studio or Video Chat	90 Minutes	Weekly	\$255
Home	90 Minutes	Weekly	\$277
Studio or Video Chat	120 Minutes	Weekly	\$340
Home	120 Minutes	Weekly	\$362

Tuition Payment Policy

Tuition payments are due monthly. Your first payment is due one business day before your first lesson and covers your first month. Your lesson agreement is due before your first tuition payment. We cannot accept your payment without a current lesson agreement. You will receive your next invoice two weeks after your first lesson, which will be due the following week, or on the date of your fourth lesson if you are scheduled for weekly lessons. After that, you will receive a monthly recurring invoice. You will also receive schedule reminders the day before each lesson and daily reminders to pay outstanding invoices. Instructors are not authorized to accept payment directly, so payments will only be accepted at the

studio when the owner or a studio assistant is present. You may also pay by mail or online. Treble Strings does not accept payment on a weekly basis, and instructors are not required to teach lessons for which they have not been paid.

Acceptable forms of payment include:

- ❖ Credit or debit card
- ❖ Money order or cashier's check
- ❖ Personal check by mail
- ❖ Personal check hand-delivered to owner or studio assistant
- ❖ Cash hand-delivered to owner or studio assistant
- ❖ Square Cash (Cash.me)

If your personal check is returned for insufficient funds or any other reason, we will not accept checks from you in the future, and your scheduled lessons will be canceled until you have paid tuition plus additional fees with another form of payment.

Lesson Cancellations and Coupons

Lesson coupons are promotional codes that may be used to pay for lessons on our website. Each lesson coupon is equal to one lesson. We issue lesson coupons according to the policies below.

Cancellation Policy

Clients must cancel lessons by contacting Treble Strings directly (not the instructor) or by cancelling through Square Appointments. Direct contact with the instructor is also appreciated, especially in case of short-notice emergencies, but the studio needs to have a record of the absence. If a client cancels a scheduled lesson at least 24 hours in advance, the client may reschedule with the instructor or receive a lesson coupon. Lesson coupons will not be issued for lessons canceled less than 24 hours in advance except in emergency circumstances in which expecting advance notice is unreasonable. If a client cancels less than 24 hours in advance, the instructor is not required to offer a makeup lesson but may do so if they believe the circumstances justify an exception.

Treble Strings does not provide refunds for lessons canceled by the client because the instructor has already been paid and asked to set aside that time. If an instructor cancels a lesson for any reason, the client will receive a lesson coupon toward the next month of lessons if the lesson cannot be rescheduled. In the event that an instructor cancels a lesson and is unable to provide either a makeup lesson or a lesson coupon due to termination of the lesson agreement, Treble Strings will issue a prorated refund to the client on the instructor's behalf within 30 days. If the client terminates a lesson agreement and does not attend the remaining scheduled

lessons, no refund will be issued unless there is sufficient evidence that the instructor might be guilty of criminal wrongdoing.

Tardiness Policy

Treble Strings acknowledges that factors outside the student's control may result in tardiness, and we therefore wish to extend a reasonable amount of grace to cover such things. However, we have to consider the schedules of our other clients as well as the personal schedules of our instructors, as well. Extending a lesson for a tardy student will be left to the discretion of the instructor. We will not be able to issue lesson coupons for tardiness except in cases where the instructor is late and the student is not able to stay to make up the time.

Instructors are asked to wait at least 10 minutes for a tardy student, and we ask clients to show the same courtesy to our instructors, since they might also be late for reasons beyond their control. Instructors are advised to call, text, or email clients if they will be tardy, and also to keep records of these communications so the time stamp can be used to show when they attempted to inform the client of their tardiness. If the instructor is tardy by less than 10 minutes and you are not present when they arrive, they will attempt to contact you and also wait until 10 minutes after your lesson was scheduled to begin. Therefore, if you leave before the 10 minutes expires and have no call or email records to show that you waited for a reasonable amount of time, it will be assumed that you were never present, in which case we will not be able to issue you a lesson coupon.

If you arrive at the studio for a lesson, please attempt to enter the building before concluding the instructor is not present, since there might be other explanations for lights being turned off or familiar vehicles not being in the parking lot. If you simply leave the studio without attempting to enter and the instructor is in fact present, you will not receive a lesson coupon. If you leave the studio without attempting to enter it on two separate occasions, regardless of how much time passes between those occasions, your lesson agreement will be terminated.

No Show Policy

If a student fails to attend a scheduled lesson and does not cancel prior to the lesson time, they will not be allowed to reschedule, nor will they receive a lesson coupon. If a student fails to attend two consecutive lessons, both without cancellation, the lesson agreement will be terminated. If a student fails to attend two consecutive lessons, the first without cancellation and the second with insufficient notice, the lesson agreement will be terminated. If a student fails to attend three lessons in a three-month period without cancellation, the lesson agreement will be terminated. If a student fails to attend four lessons in a three-month period, two without cancellation and the other two with insufficient notice, the lesson agreement will be

terminated. In each of these scenarios, the client will receive no refund upon termination of the lesson agreement.

Weather and Disaster Policy

Cancellation due to weather or disasters is at the discretion of those who must risk driving to and from the location where a lesson is to be held. If local schools are closed for weather, or if official warnings have been issued, Treble Strings will advise, but not require, that all lessons in affected areas be cancelled. Clients will receive the option of a lesson coupon or a rescheduled lesson for such cancellations, and advance notice is not required.

Webcam Connection Failures

For video chat lessons, if you are unable to have a lesson due to technical difficulties, you will be issued a lesson coupon. However, recurring technical difficulties might result in a discussion about whether video chat lessons are a suitable choice for you, and this discussion may in turn lead to alternate lesson arrangements, such as video exchange lessons, or a termination of the lesson agreement.

Holidays and Other Events

Treble Strings will be officially closed for the following holidays: January 1, March 17, Holy Week (Passover/Palm Sunday/Easter), Memorial Day and Weekend, Labor Day and Weekend, Thanksgiving Week, and December 24-31. If a client is unable to schedule a lesson during a given week due to these holiday closings, a lesson coupon will be issued. Lesson coupons will not be issued for lessons cancelled outside of these dates but in lieu of these holidays, nor will lesson coupons be issued if lessons are cancelled for other holidays or for personal events such as birthdays, anniversaries, school activities, and vacations. Instructors may make exceptions at their own discretion for weddings, funerals, injuries, and illnesses.

Sunday and Holiday Lessons

Treble Strings is officially closed on Sundays. We do not return calls or respond to messages received on Sunday or after 8 PM Central on Saturday night until Monday. It is also not possible to contact us on holidays. However, although the studio is not open, individual instructors may choose to offer home or online lessons on Sundays and holidays. If you have a lesson on a day Treble Strings is closed, we will not be able to help you contact your instructor on the day of your lesson. On any other day of the week, we follow up with instructors when a lesson is canceled through Square or the studio. However, if you need to cancel a Sunday or holiday lesson, you will need to do so by contacting your instructor directly.

Online Lessons

We offer three types of online lessons, which are described below, to allow more opportunities for those who otherwise would not be able to take lessons. Many experts will tell you that online lessons are not as effective as taking lessons in the studio, and there are some valid concerns on which such opinions are based. However, we believe that we can minimize certain factors enough to make online lessons an effective way to learn, and regardless of whether they are comparable to what you would receive in a more traditional setting, they are certainly better than trying to figure things out on your own or not being able to learn at all.

Before you decide to take online lessons, there are a few things you need to consider. First of all, find out what you would need to do if your instrument needs to be repaired. For example, if you want to play the violin and there are no violin shops within 400 miles of your home, would you be willing to drive 400 miles for a repair? Your location might make your choice of instrument impractical in spite of having access to online lessons, so it would be wise to take such things into account. Second, do you have the right setup for online lessons? You need to have a stable internet connection for video chat lessons, and it is important that you be able to position your camera in such a way that your instructor can see you without compromising your posture. Finally, if your instrument requires tuning or has other daily maintenance requirements, you need to be comfortable doing these things on your own after your teacher demonstrates them to you.

Video Chat Lessons

Our video chat lessons are actually very similar to taking lessons in our studio. You meet with an instructor once every week or every other week to discuss your progress and receive new assignments. Video chat lessons allow you to learn where you are most comfortable without the additional cost of an instructor traveling to your home.

We ask that students taking video chat lessons be ready to begin their lesson immediately upon connecting with their instructor. Make sure the instrument is tuned, the music is on the music stand, and the camera is positioned correctly. Warming up before lessons is also wise. Yes, you would normally have to setup after your lesson time begins in a traditional studio setting. However, online lessons (and home lessons for that matter) give you the advantage of already being on location, which means you are able to cut out the time at the beginning of lessons that would traditionally be used for getting ready. Setting up and warming up in advance gives you more time with your instructor.

Video Exchange Lessons

If your internet connection is not stable enough for video chat lessons, or if your schedule doesn't allow for you to have a lesson at the same time every week, video exchange lessons are an alternative that will allow you to learn entirely on your own time but still receive feedback from an instructor. Video exchange lessons are \$20 each. You send a video to your instructor, and you receive a video in response with feedback and new assignments.

Flipped Lessons

The third online option we offer is what we call "flipped lessons," so named because they are based on the flipped classroom concept. Rather than new skills being presented in lessons and practiced at home, new skills are learned at home, with the help of resources we provide, and you schedule a studio or video chat session as needed. There are major milestones in the flipped lesson curriculum at which we will not provide you with new resources until you have met with an instructor, and we encourage you to schedule lessons anytime you are having trouble. You will also need to take at least four 30-minute studio, home, or video chat lessons before you begin the program. Flipped lessons are not as effective as taking lessons on a regular basis. Progress will be slower, and the risk of developing bad habits that will hold you back is greater. However, we know that finances and other factors might make some aspiring musicians believe that studying an instrument alone is their only option. We want to make sure that if you are studying music independently that you are getting the right information and learning to practice efficiently.

Referrals

Treble Strings offers an incentive of a \$5 discount every time you refer a student to us, after they pay for one month of lessons. In order for you to receive credit for a referral, the new client needs to inform us that they know you when or before they pay for their first lesson. There is no limit to how many students you refer to us or how often you do so, provided we have openings available.

When a new client gives us your name, you will receive a "Thank You" email from Treble Strings. There is often a delay between our first contact with a client and scheduling the first lesson. They typically have questions and need to get an instrument, and often they want to look at other options. If the client pays for a month of lessons, you will receive an additional email with a code for a \$5 discount. If you do not pay online, simply deduct \$5 from your next payment and we will cancel the coupon code.

In the event that a client you refer directly results in multiple students, such as if the client has multiple children who will be taking lessons, you will receive \$5 for each student if they are all registered in the client's first month with Treble Strings. If the client you refer enrolls additional students in the future, or if the client refers another client, you will not receive credit for referring those students.

Treble Strings does not give referral credits retroactively. If another client pays for the first month of lessons before we find out that you referred them to us, you will not receive credit for referring them to us.

Recitals

Treble Strings recitals are scheduled four times a year, as follows:

- ❖ Second Saturday of March: Spring Recital
- ❖ June 21 and the Saturday before or after: Make Music Day
- ❖ Second Saturday of September: Fall Masquerade
- ❖ Third Saturday of December: Christmas Recital

Accompanists are paid \$10 for the recital and \$10 for each rehearsal. Each participant will be charged accordingly. Payment for the accompanist is due one week before the recital. Students are not required to use an accompanist and are advised to choose pieces that do not require accompaniment if they are unable or unwilling to pay for this service.

We hold a reception after each of our recitals. You are not required to contribute, but if you would like to bring something, please email lessons@treblestrings.com so we can account for that in our plans. It is traditional to give flowers or other small gifts to students at their first recital and every milestone performance. We encourage this tradition because it further motivates our students. Please wait until during or after the reception to present students with these items.

Spring Recital

The spring recital is a formal event. Participants should wear dress clothes. Female students and instructors may wear skirts or dresses but are not required to do so. However, legs must be fully covered, regardless of a participant's gender, so those who wear skirts or dresses should also wear tights or panty hose. Shoes must have closed toes. Hats and any other items other than hair accessories that are worn on the head are discouraged and if worn need to remain in place when the student bends at the waist to take a bow. Each participant is advised to test their attire in advance to make sure it does not interfere with playing their instrument.

Make Music Day

Treble Strings students are encouraged to participate in Make Music Day if available in their local community. Make Music Day is an international festival held each year on June 21. It is a celebration of music with an educational focus, and musicians of all ages and skill levels are encouraged to participate. In communities with a Treble Strings Studio, we will hold a recital on Make Music

Day or on the Saturday before or after, depending on what we consider to be appropriate for each community. Unlike our other recitals, this will be open to the public. Participants are encouraged to form ensembles with friends and family members who are not Treble Strings students or instructors.

Fall Masquerade

Our Fall Masquerade is recommended as a first recital, especially for younger students. However, students are welcome to choose a different event as their first performance experience. The Fall Masquerade allows students to wear costumes, which puts some of them at ease because they can hide behind the character they are pretending to be and so feel more confident about performing. Guests are also encouraged to wear costumes. We hold this event in an informal setting with guests seated at tables, and there is no stage. Rather than having a reception after the recital, guests eat and socialize while students and instructors provide the entertainment. All costumes should be appropriate for a family event. The point is to create a fun, low-stress environment for children. Full-face masks, fake blood, and certain types of characters (witches, zombies, vampires, demons, etc.) commonly associated with Halloween do not accomplish that, which is one of the reasons we hold this event in early September instead of late October. Instead, we recommend dressing as characters that make children feel brave, such as heroes from their favorite books and movies.

Christmas Recital

Just like our Spring Recital, the Christmas Recital is a formal event and has the same dress code, but holiday colors are encouraged. Participants are not required to play Christmas music. Christmas carols are limited, so we do strongly encourage participants to submit their entries early. Participants may wear holiday hats and hair accessories as long as they are secured so that they remain in place when taking a bow.

Other Performance Opportunities

Treble Strings may sometimes sponsor or be aware of opportunities for students to perform in the community apart from our recitals, and individual instructors may also find opportunities for students. We encourage students to participate in these things as often as possible. Students are advised to carefully consider any outside events they learned of apart from Treble Strings, especially if they are beginners or if the music they will be playing for the event is chosen for them. Except in the case of ensembles for which they have auditioned, students sometimes do not realize

when a piece is beyond their ability or when they do not have adequate time to prepare for an upcoming event. Therefore, it is wise to seek the instructor's opinion about such things, even though the event is not associated with Treble Strings, before making a commitment. While there is no harm in challenging yourself, agreeing to something you do not yet have the skills to accomplish is just setting you up to be discouraged, and that could destroy your motivation to play your instrument. We want to spare you from that, so please seek advise from your teacher before agreeing to perform until you are advanced enough to know your own limitations.

General Policies

Treble Strings wants to be certain that all clients receive exceptional service and all instructors are paid for their services in a timely manner. We also want to keep everyone safe and maintain a fun and friendly learning environment.

Recording and Photography Policy

All students are free to take pictures and record lessons, but you may not share pictures or audio/video recordings without the permission of the instructor and any other individuals included in the picture or recording. Treble Strings staff members may record recital performances. Audience members are welcome to do the same as long as they do not disrupt the performance, do not record instructors or other adults without permission, and do not record a child to whom they are not related without the permission of the child's parents. Flash photography is prohibited while students are performing.

Social Media Policy

Treble Strings uses social media in order to promote our company and maintain relationships with our clients. Any Treble Strings client who abuses, scams, solicits, or otherwise harms any individual associated with Treble Strings through social media will be blocked online and have their lesson agreement(s) terminated. Profanity, illegal activity, and inappropriate images or comments posted on our Facebook page or groups or which include a link to Treble Strings will result in the same.

Safety of Minors

Treble Strings is unable to be responsible for children outside of their scheduled lesson or in the event of an emergency. As a result, we require parents or legal guardians of children under the age of 10 to attend lessons or designate another responsible adult to represent them. In the studio, parents may sit in the waiting room if the classroom door remains open. Parents may not wait outside unless the child is at least 10 years old, and they must be on the grounds if the child is not at least 16 years old and able to provide his or her own transportation. Instructors will not provide home lessons for minors if a parent or legal guardian is not present for the duration of the lesson.

Treble Strings will not enter into a contract with minor children nor accept payment directly from them. We also will not knowingly communicate with children under the age of 13 by phone, email, or social media.

Instructor Liability

Treble Strings primarily uses independent contractors who often provide lessons in their own homes or studios or in the homes of our clients rather than our studio. Even when lessons are held in the Treble Strings studio, it is not possible for us to monitor interactions between students and teachers. As a result, all contracted instructors are individually liable for their own actions. By signing the lesson agreement, you consent to release Treble Strings from liability. However, we are still very much concerned for the safety of our students, which is why we have established many of the policies above. We encourage clients to take precautions and to speak to us if you have concerns about your instructor. Contracted instructors are not representatives of Treble Strings and, except where specifically noted above, are not authorized to make exceptions to Treble Strings policies or the terms of this agreement, nor are instructors authorized to begin teaching a student for Treble Strings before we have a signed lesson agreement on file.